

Dear Parents

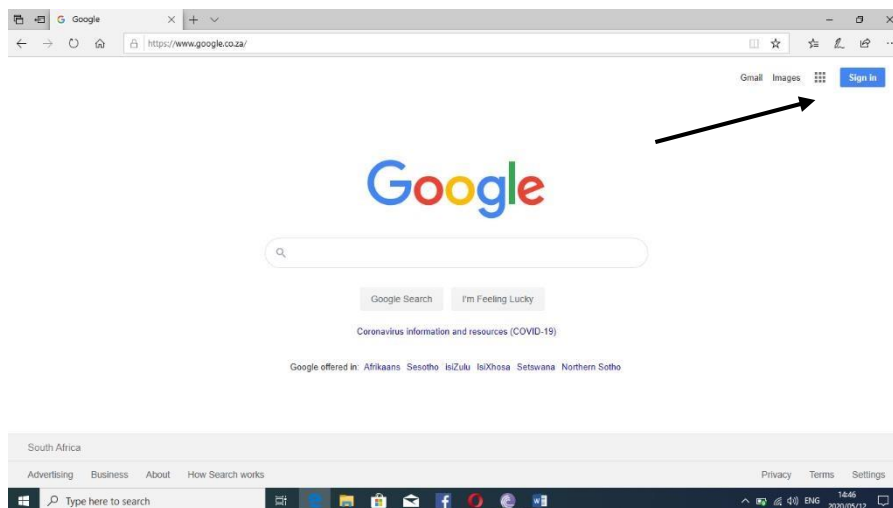
An email address has been allocated to your son/daughter from Muizenberg High School created by the IT department. This email is only for school purposes, the email address will be your son/daughter initial and surname followed by muizenberghigh.org.za (example. [ahendricks@muizenberghigh.org.za](mailto:ahendricks@muizenberghigh.org.za)) the password will be Mbhs2020. Please don't share your password or email address with anyone.

A code will be sent to that email provided, in order for your child to log into the google classroom created by their teacher.

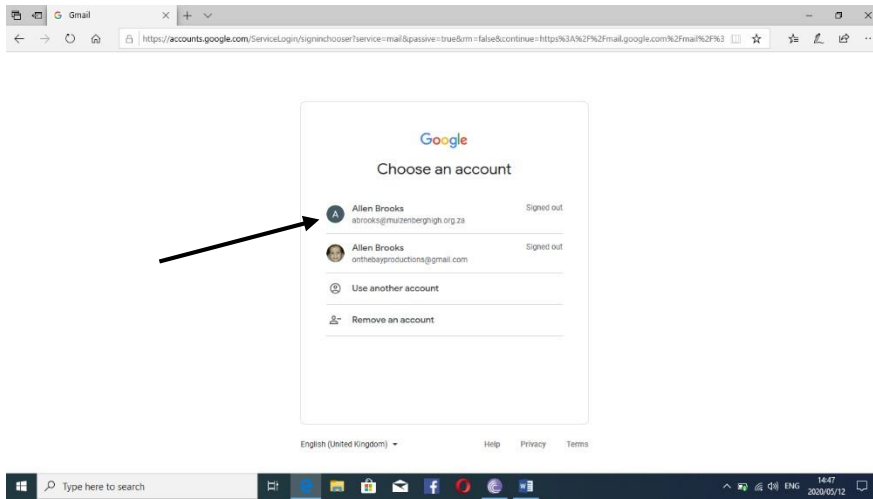
Here are some examples of how to log in:

The student will log into the new email address provided; they will then look for google classroom as shown in diagram. Once google classroom is located the user will enter as a student and use the code provided. They can then choose the class or subject to join which will be available and start working.

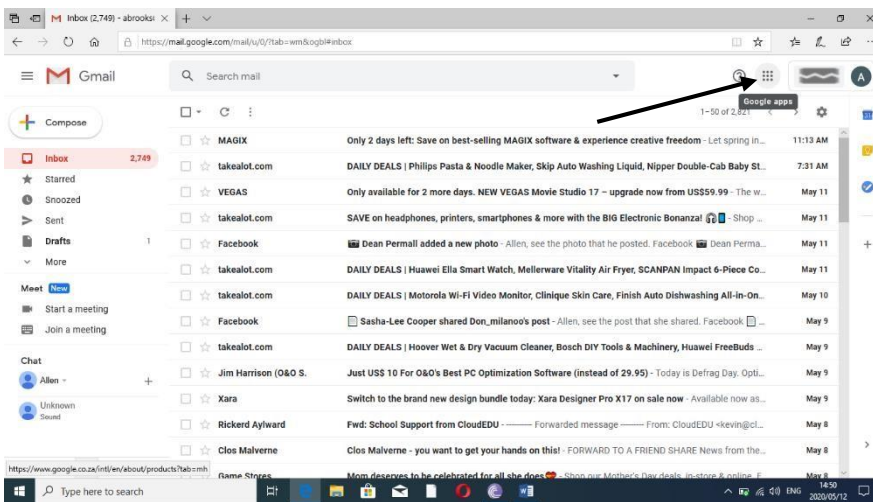
Step 1.



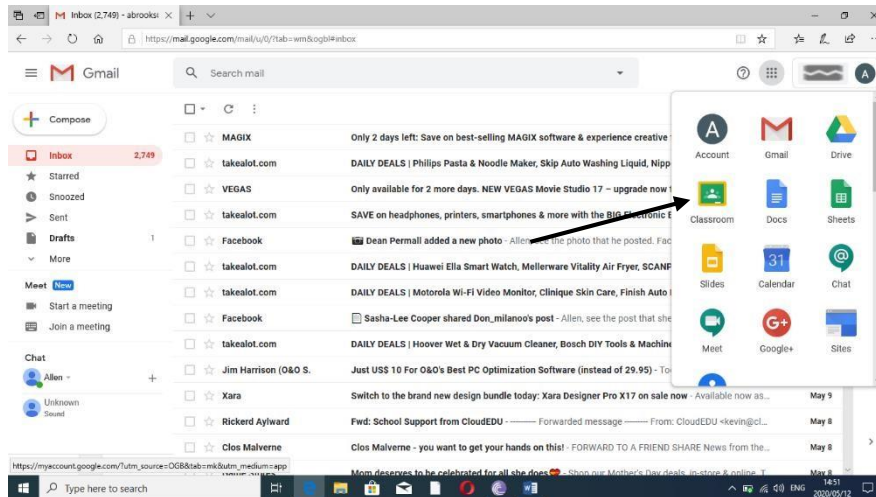
Step 2.



Step 3.



Step 4.



Step 5.

All learners must please accept the invite from all teachers for every subject (e.g. Math's, Science, English, Afrikaans etc.) they will then receive a code to enter the class for each subject.

For any queries about your email address please contact Mr Brooks on [abrooks@muizenberghigh.org.za](mailto:abrooks@muizenberghigh.org.za)

Thanking you in anticipation.

Mrs L Jacobsen (Principal)